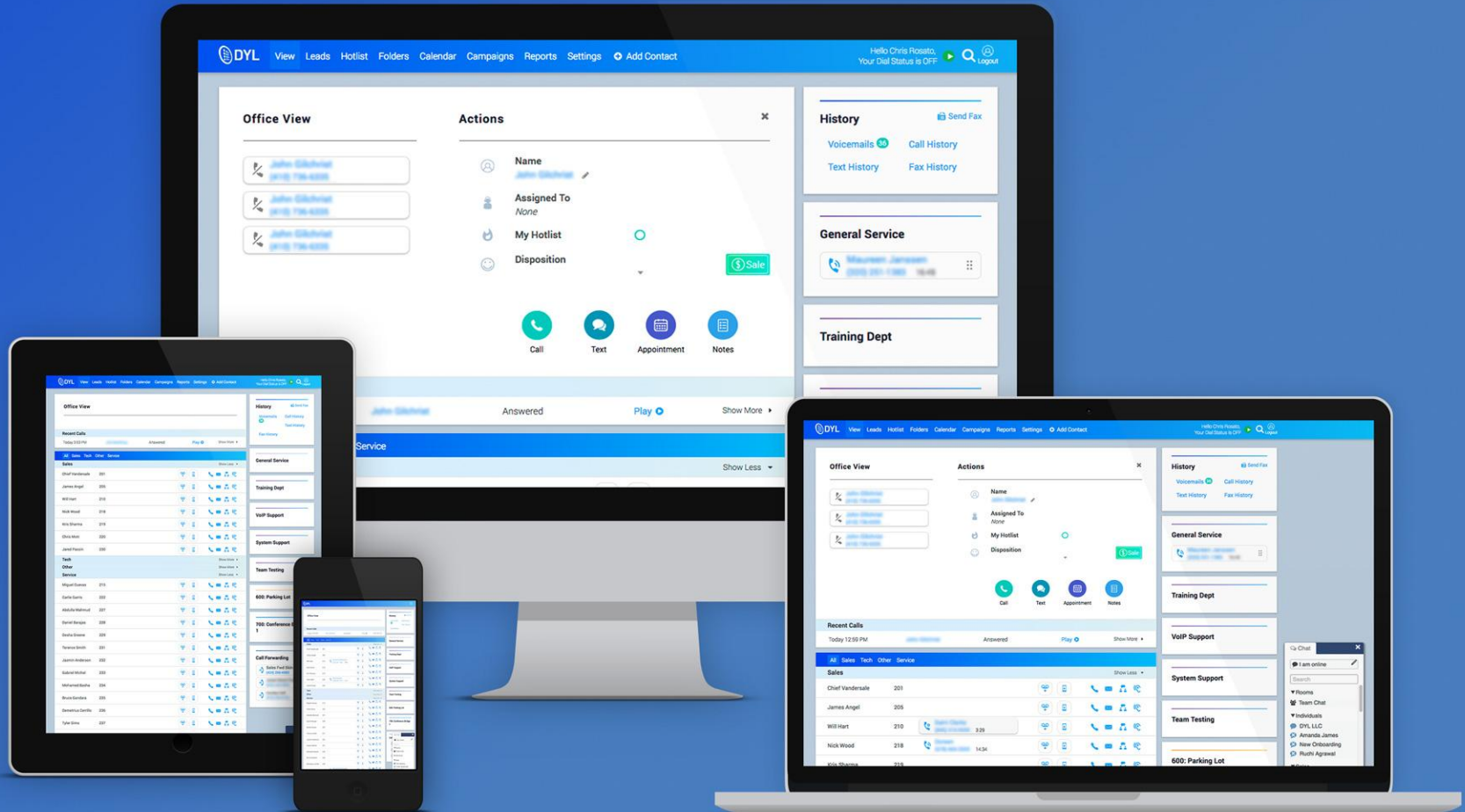
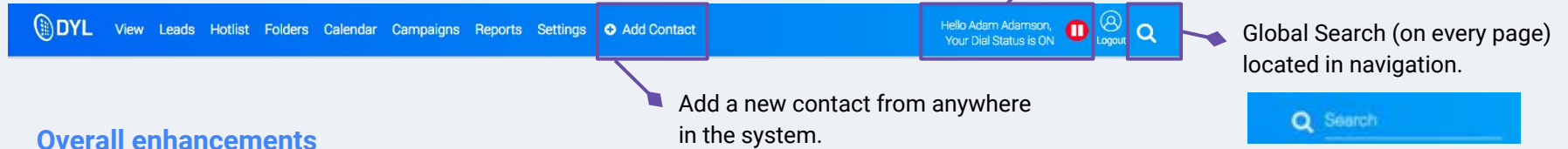


# DYL's New Interface

Features Guide | June 2017



# Navigation

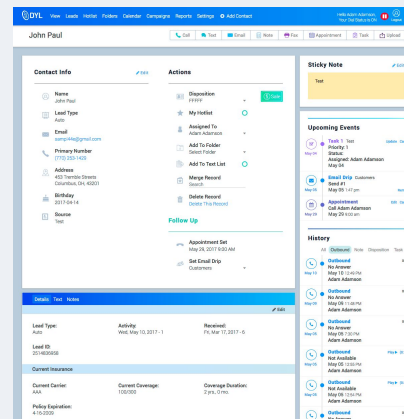
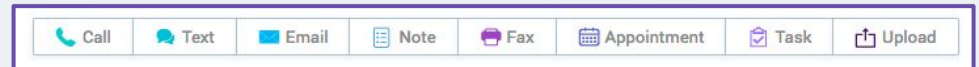


## Overall enhancements

- Cleaner, modern and bolder interface
- Enhanced readability
- Desktop and tablet compatibility
- Improved organization for optimal workflow
- New "Upcoming Events" & "History"
- Improved search functionality
- Clearer icons - allowing quicker actions

## Lead Details Navigation

New scrollable navigation (up/down the page) enabling convenient access to your action items on Lead Details.



# Key Legend



VOICEMAIL



CLICK TO CALL EXT.



WHISPER & BARGE



ACTIVE



CELL PHONE



EMAIL AGENT



CHAT



PAUSE



TRANSFER



TEXT



NOTES



APPOINTMENT

# Preview of New Screens

## Office View

**Office View**

Recent Calls

Time	Name	Status
Today 11:27 AM	DELETE ME SOON	No Answer

History

Group 2

600: Parking Lot

700: Conference Bridge 1

Call Forwarding

- Bobby Call (210) 634-8557
- Ca De (202) 961-2288

## Leads / Leads List

Leads: 31

Received	Name	Phone	Type	Disposition	Assigned	Actions
Yesterday 3:55 PM	Liliana O'Kon	(888) 310-4474	Auto	None	Unassigned	[Call] [Text] [Email]
Yesterday 3:54 PM	Orie Grady	(888) 310-4474	Auto	None	Unassigned	[Call] [Text] [Email]
Yesterday 3:54 PM	Halle Bertall	(888) 310-4474	Auto	None	Unassigned	[Call] [Text] [Email]
Yesterday 3:45 PM	Harry Guljowski	(888) 310-4474	Auto	None	Unassigned	[Call] [Text] [Email]
Yesterday 3:44 PM	Ms. Fred Dialason	(888) 310-4474	Auto	None	Unassigned	[Call] [Text] [Email]
Yesterday 3:43 PM	Shirley Rutherford II	(888) 310-4474	Auto	None	Unassigned	[Call] [Text] [Email]
Yesterday 3:41 PM	Michel Spies	(888) 310-4474	Auto	None	Unassigned	[Call] [Text] [Email]
Yesterday 3:38 PM	Donny Reichart	(888) 310-4474	Auto	None	Unassigned	[Call] [Text] [Email]

## Lead Details

**John Paul**

Contact Info

- Name: John Paul
- Lead Type: Auto
- Email: jpaule@mytel.com
- Primary Number: (703) 293-1428
- Address: 403 Tremble Streets, Columbus, OH, 43201
- Birthday: 2017-04-14
- Source: Test

Actions

- Disposition: FREE
- My Hotlist
- Assigned To: Aden Adamson
- Add To Folder: Speed Folder
- Add To Text List
- Merge Record
- Delete Record
- Follow Up
- Appointment Set: May 05, 2017 6:00 AM
- Set Email Drip: Customers

Sticky Note

Upcoming Events

- Task 1: Test (Priority: 1) - Assigned: Adam Adamson May 04
- Email Drip: Customers - Sent #1 - May 05 12:00 pm
- Appointment: Call Adam Adamson - May 29 9:00 am

History

- Outbound: No Answer - May 05 10:48 PM - Adam Adamson
- Outbound: No Answer - May 05 11:20 AM - Adam Adamson
- Outbound: No Answer - May 05 10:16 AM - Adam Adamson
- Outbound: Not Available - May 05 10:16 AM - Adam Adamson
- Outbound: Not Available - May 05 10:16 AM - Adam Adamson
- Outbound: No Answer - May 05 10:16 AM - Adam Adamson

# Preview of New Screens

## Hotlist

**Hotlist**

Leads Assigned:  Yes  No

Skip Wireless:  Yes  No

Wireless Check:  Check

Voicemail Message: 2016-03-21

Leads: 6, Uncalled: 0, Called: 6

Name	Phone	Disposition	Recent Activity	Actions
Sample Leader	(888) 310-4474	Not Interested	Today Outbound: Call - 10063813	[Call] [Email] [Print]
Robert James	(888) 310-4474	eeeeee	Today Outbound: Call - 10063813	[Call] [Email] [Print]
DELETE ME SOON	(310) 634-9557	New Sale	Today Outbound: Call - 10063813	[Call] [Email] [Print]

## Folders

**Folders**

Name	Contains	Called
Hotlist	6	60%
Customers	7	65%
Text List	1	
Dispositions	12 Folders	
None	10798	
Do Not Call	23	
Not Interested	3	
Not Qualified	1	
New Sale	6	
Already Sold	1	
Bad Lead	4	
Cancelled	4	
Quoted	1	
Working	4	
yyyyy	2	
eeee	3	

## Calendar

**Create Event**

Event Name: [Text Field]

Select Date: Jun 01 2017 05:00 AM

Select Time: 05:00 AM

Duration in Minutes: [Text Field]

Mark as completed:

Description: [Text Area]

[Cancel] [Create]

# Preview of New Screens

## Campaigns

**Campaign Lists**

Campaign Name	Date	Leads	Uncalled	Called	Wireless Check	Actions
tmp2	2015-05-28	1	1	0 (0%)	Check	
Film	2015-08-04	19	18	1 (5%)	Check	
20150831	2015-09-17	0	0	0 (0%)	Check 2015-09-25	
test	2015-09-17	1	0	1 (100%)	Check	
tmp 8	2016-01-18	0	0	0 (0%)	Check	
tmp 9	2016-01-18	3	1	2 (66%)	Check	
insureMass2	2016-02-04	14	11	3 (21%)	Check 2016-03-31	
trusted3	2016-02-18	1	0	1 (100%)	Check	
Tester	2016-06-15	2	0	2 (100%)	Check 2016-06-15	
Software Advice	2016-08-19	10	5	5 (50%)	Check	
ife	2016-12-06	4	1	3 (75%)	Check	
New Camper	2017-01-23	9	9	0 (0%)	Check	
New Campaign55	2017-01-23	8	8	0 (0%)	Check	
CAMP2	2017-01-27	10569	10569	0 (0%)	Check	
Inspectors	2017-02-06	18	0	18 (100%)	Check	

**Campaign Settings**

User	Assign Campaign	Real-Time Leads
Adam Adamson		Off <input type="checkbox"/> On <input type="checkbox"/>
abe abe	tmp 9	Off <input type="checkbox"/> On <input type="checkbox"/>
c c	None	Off <input type="checkbox"/> On <input type="checkbox"/>
Angel James	None	Off <input type="checkbox"/> On <input type="checkbox"/>
d d	None	Off <input type="checkbox"/> On <input type="checkbox"/>
e e	None	Off <input type="checkbox"/> On <input type="checkbox"/>

## Reports

**Lead Reports**

- Browse Leads**  
Filter leads and export as CSV files.
- Duplicate Leads**  
View a history of duplicate leads.

**Summary Reports**

- Lead Summary**  
View a summary of leads received.
- Lead Source Summary**  
Compare results of lead providers.
- Campaign Dialing Summary**  
View a report of campaign dialing activity.
- User Call Statistics**  
View a summary of calling time.

**Calendar Reports**

- Task Report**  
View a list of tasks.
- Appointment Report**  
View list of appointments.

**Phone System**

- Call History**  
View a history of individual calls.
- VoiceMail History**  
View a history of voicemails received.
- Fax History**  
View a history of inbound and outbound fax.

**Activity Logs**

- Text Log**  
View Most Recent Text conversations.
- Call Charts**  
View user call activity and talk time.
- Email History**  
View a history of emails sent.
- Dialing History**  
View a history of all dialing activity.
- Call Recordings**  
View a list of call recordings and download them.
- Notes History**  
View a history of notes created.
- Email Click Calls**  
View a history of 'Call Me Now' clicks.

## Settings

**Admin Settings**

- Lead Email**  
Manage additional users.
- Global Information**  
Update your contact information.
- Customer Equations**  
Configure lead source systems.
- Manage Lead Sources**  
Set lead pricing and custom sources.

**Account**

- User Accounts**  
Manage additional users.
- Custom Information**  
Update your contact information.
- Customer Equations**  
Configure lead source systems.
- Manage Lead Sources**  
Set lead pricing and custom sources.

**Lead Dialing**

- Schedule**  
Configure when your leads should be dialed.
- Automatic Calls**  
Schedule automatic follow-up attempts.
- Manual Dial Setup**  
Setup your manual external messages.
- Stop Caller ID**  
Set the Caller ID for dialing certain areas.
- Custom Forms**  
Create PDF forms for your websites.

**Phone System**

- Phone Numbers**  
Setup phone numbers and call forwarding.
- Extensions**  
Setup extensions and associated boxes.
- Call Forwarding**  
Setup extensions for ring for each group.
- Ring Groups**  
Manage extensions for ring for each group.
- Upload Audio Files**  
Upload audio files that callers will hear.

**Email Management**

- Email Forwarding**  
Forward leads to additional email addresses.
- Text Messaging Our Library**  
Get your library of text message templates.

**Billing**

- Billing**  
Manage funding and view account history.

## Help

**Video**

Official New User Tutorials

▶

▶

**Resources**

PDF Quick Leads

Resource 2

**Help**

How do I add leads to my account?  
How do I change my account?  
How do I change my password?  
How do I create my billing information?  
How do I create a new phone?  
How do I create a new phone?  
How do I create a new phone?  
How do I create a new phone?

How do I add leads to my account?  
How do I change my account?  
How do I change my password?  
How do I create my billing information?  
How do I create a new phone?  
How do I create a new phone?  
How do I create a new phone?  
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How do I add leads to my account?  
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How do I change my account?  
How do I change my password?  
How do I create my billing information?  
How do I create a new phone?  
How do I create a new phone?  
How do I create a new phone?  
How do I create a new phone?

# View

## Old Vs. New Features

The screenshot shows the old 'View' interface. At the top, there's a header with the DYL logo and user information: 'Adam Adamson Status: Active' and a red '-StopTransfer-' button. Below the header is a navigation menu with tabs for View, Leads, Hotlist, Folders, Calendar, Campaigns, Chat, Reports, Settings, Billing, and Logout. The main content area is titled 'Office View' and contains several sections: '100: Adam Adamson' with 'My Cell: Edit' and 'Send Fax > | Fax History >' buttons; a search bar; 'Recent:'; 'Main Hide' with a dropdown; and a list of calls (101, 102, 103, 104) with icons for 'Call 101', 'Send Email', 'Chat', and 'Listen'. On the right, there's a 'Lead Queue' section with 'Call Now: 0 Leads' and 'Uncalled: 5 Leads Start', and a list of departments: '600: Parking Lot' and '700: Conference Bridge 1'.

The screenshot shows the new 'View' interface. The header is blue and includes the DYL logo, navigation links (View, Leads, Hotlist, Folders, Calendar, Campaigns, Reports, Settings, Add Contact), and user information: 'Helo Adam Adamson, Your Dial Status is ON' and a 'Logout' button. The main content area is titled 'Office View' and features a contact card for 'Liliana O'Kon (888) 310-4474'. Below the contact card is a 'Recent Calls' table with columns for time, name, and status. The table has three rows: 'Yesterday 4:43 PM Liliana O'Kon Not Available', 'All Seconder Main', and 'Seconder'. The 'All Seconder Main' row is highlighted in blue. To the right of the contact card is an 'Actions' panel with icons for Name, Assigned To, My Hotlist, Disposition, Call, Text, Appointment, and Notes. On the far right, there's a 'History' section with 'Voicemails 1', 'Call History', 'Text History', and 'Fax History'. Below that is a 'Group 2' section, an 'ALLIQUEUE' section, and a list of departments: '600: Parking Lot' and '700: Conference Bridge 1'. At the bottom right, there's a 'Call Forwarding' section with 'Bobs Cell (310) 634-9557'.

Drag & Drop Calls

Option to add multiple departments

Clearer icons

The screenshot shows the 'Select Call Result' dialog box. It has a title 'Select Call Result' and contains the following fields and options: 'Name: Liliana O'Kon', 'Number: (888) 310-4474', 'Add Notes' with a text area 'Write your note here...', 'Set Disposition' section with 'Current Disposition: None' and 'New Disposition: Additional' (with a dropdown arrow), and 'Disposition' options: 'None', 'Additional', 'Sale', 'Bad Lead', 'Not Interested', 'Quoted', 'Working', 'Not Qualified'. At the bottom, there's a 'Select Call Result' section with three buttons: 'Do Not Call', 'Reached', and 'Not Available'.

# Leads

## Old Vs. New Features

**Leads**

[Calls](#) | [Call History](#) | [Voicemails](#) | [SMS Chats](#) | [Fax](#) | [Send a Fax](#) | [Fax History](#)

Search:  Search  
 Search All Names, Phone Numbers and Emails  
 View: [All Leads](#)  
 Sort By: [Received](#) | [Activity](#) | [Callback](#) | [Uncalled](#)

User	Status	Unpause
Joe Producer	Paused	Unpause
test Friday2	Paused	Unpause
Brook Wayne	Paused	Unpause
Test Lopez	Paused	Unpause
Barry Allen	Paused	Unpause
Test Alopez	Paused	Unpause

Call Now:     Uncalled Leads:  Stopped  Start

Leads: 146 [Refresh](#)

Select: This Page     Select Action:  Go    Page: 1 2 3 4 5 6    [Add Record](#)

Type	Received	Contact	Assigned	Latest Note	Result	Disposition
<input type="checkbox"/> New Campaign Upload	3:14 PM Mon, May 22	Michael Bivina (555) 235-0074 Boston, MA	VoIP Webinar		Reached	follow up
<input type="checkbox"/> New Campaign Upload	3:14 PM Mon, May 22	Ronnie DeVoe (555) 520-1099 Boston, MA	VoIP Webinar	Quote	Reached	Quoted
<input type="checkbox"/> Contact User Input	2:56 PM Mon, May 22	DYL TESTER (310) 459-3181	VoIP Webinar		Misred By Agent	None
<input type="checkbox"/> Auto Test	5:19 PM Wed, May 17	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar	See what I mean?	No Answer	None
<input type="checkbox"/> Sample Campaign Upload	3:26 PM Mon, May 15	Barbara Gordon (628) 991-3912 Gotham City, NY	VoIP Webinar		Reached	Scoted
<input type="checkbox"/> Home Test	12:13 PM Mon, May 15	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar	Try again	No Answer	None
<input type="checkbox"/> Example List Upload	2:55 PM Fri, May 5	Michael Bivins (555) 235-0074 Boston	VoIP Webinar		Reached	Quoted

Calling Lead

New filter

Leads

- All Leads
- My Leads
- Hotlist

Leads / Lead 3993733434343

**Devon Hope**

Inbound Transfer  
Marko Bentley  
933-322-2242 1:05

[Call](#)   [Text](#)   [Email](#)   [Notes](#)   [Appointment](#)   [Tasks](#)   [Fax](#)   [Upload](#)

[Voicemail](#)   [Transfer](#)   [Hangup](#)

[End Call](#)

DYL View Leads Hotlist Folders Calendar Campaigns Reports Settings [Add Contact](#)

Hello Adam Adomson, Your Last Status is ON [Logout](#)

Outbound: Slater  
Taylor Hessel  
(310) 534-9557 0:09 [Back To Dialer](#)

Call Now:     Uncalled:     Start

Browse By Timeframe: Any    Leads: All Leads    Lead Source: Any  
 Browse By Date: 2012-12-05 to 2017-05-25    Lead Type: Any    Disposition: Any

[Filter](#)

Leads: 32    [Bulk Actions](#)    [Sort](#)

<input type="checkbox"/>	Received	Name	Phone	Type	Disposition	Assigned	Actions
<input type="checkbox"/>	Today 1:18 PM	Sample Lead	(555) 000-7799	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:55 PM	Liliana O'Ken	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:54 PM	Onie Grady	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:54 PM	Halle Bartell	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:46 PM	Harry Gulgowski	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:44 PM	Ms. Fred Gislason	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:43 PM	Shirley Rutherford II	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:41 PM	Michel Sipes	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:38 PM	Donny Reichert	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 3:25 PM	Breana Halvorson	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>
<input type="checkbox"/>	Yesterday 2:53 PM	Lizzie Mosciski	(888) 310-4474	Auto	None	Unassigned	<a href="#">Call</a> <a href="#">Text</a> <a href="#">Email</a>

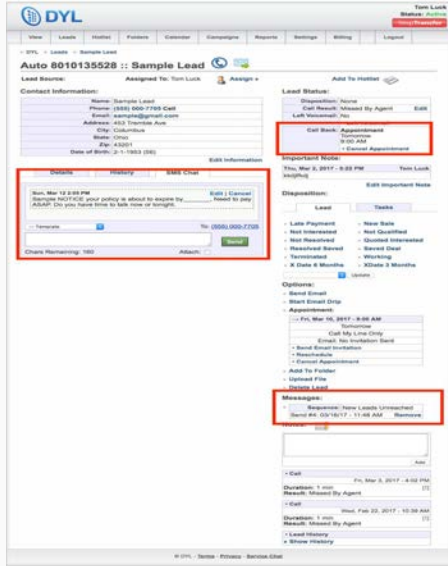
Now Calling: Sample Lead

Press 1

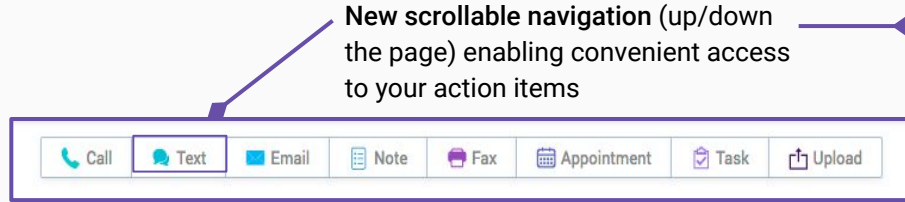
ID_Source	Type	Contact	Received	Assigned To	Status
8868394149 Test	Auto	Sample Lead (555) 000-7729 Columbus, OH	Real-Time		Calling Agent

# Lead Details

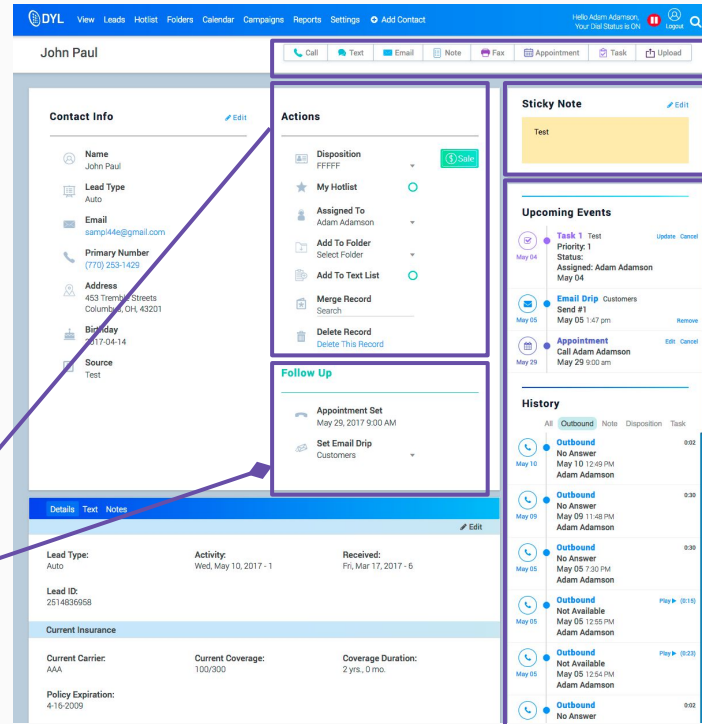
## Old Vs. New Features



**Better Organization & Workflow**



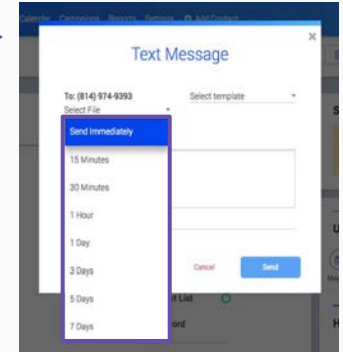
**New scrollable navigation (up/down the page) enabling convenient access to your action items**



**New Sticky Notes**

**Upcoming Events - See new tasks, appointments, follow-up calls & email drips.**

**History - View all or filter calls, emails, notes, dispositions and tasks sequentially.**





# Hotlist

## Old Vs. New Features

### Hotlist: VoIP Webinar

Select User: VoIP Webinar	Switch	Dial Hotlist
Wireless Check: 02/22/17	Check Now	Uncalled: 0
Skip Wireless: Yes / No		Called: 4
Sort By: Custom   Date Added   Activity   Call Back		(%) Called: 100%
Filter: Filter Hotlist		Reset All To Uncalled
Show: 25	Go	

### Hotlist: 4

Type	Date Added	Contact	Assigned	Latest Note	Result	Disposition
Auto Test	4:44 PM Today	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar		No Answer	None
Home Test	4:44 PM Today	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar	Try again	No Answer	None
Auto Test	4:44 PM Today	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar	See what I mean?	No Answer	None
Home Test	4:43 PM Today	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar		Reached	New Sale

Page: 1

DYL View Leads Hotlist Folders Calendar Campaigns Reports Settings Add Contact

Hello Adam Adamson, Your Dial Status is OFF Logout

Assign Leads Refresh Filters Go To Dialer

### Hotlist

Leads Assigned	Skip Wireless	Wireless Check	Voicemail Message	Leads	Uncalled	Called
<input type="radio"/> Yes <input checked="" type="radio"/> No	<input type="radio"/> Yes <input checked="" type="radio"/> No	Check 2016-03-21		6	0	6

Leads: 6 Bulk Actions Sort

Name	Phone	Disposition	Recent Activity	Actions
Sample Leader	(888) 310-4474	Not Interested	Today Outbound: Call - 10063813	Call Text Email Notes
Roberto Hill		New Sale	eeeeee	Call Text Email Notes
Baroukh Ova		Already Sold	Today Outbound: Call - 10063813	Call Text Email Notes
Taylor Hesse		New Sale	Today Outbound: Call - 10063813	Call Text Email Notes
Talon Lemke		Quoted	Today Outbound: Call - 10063813	Call Text Email Notes

Leads: 6 Bulk Actions Sort

- Remove From Hotlist
- Mark As Called
- Mark As Uncalled
- Add To Folder:
- Customers
- SMS List
- DELETE
- DYL LEADS
- FolderMe
- Referral

New Bulk Actions

Disposition	Recent Activity	Actions
Not Interested	2017-05-25 Outbound: Call - 10063813	Call Text Email Notes
Active Customer	2017-05-25 Outbound: Call - 10063813	Call Text Email Notes
Active Customer	2017-05-25 Outbound: Call - 10063813	Call Text Email Notes
Active Customer	2017-05-25 Outbound: Call - 10063813	Call Text Email Notes
Active Customer	2017-05-25 Outbound: Call - 10063813	Call Text Email Notes

Work your leads quickly! See new Disposition of "Active Customer" and date of recent activity. Then call, text, email or view notes.

# Adding Records

## Old Vs. New Features

### Hotlist: VoIP Webinar

Select User: VoIP Webinar

Wireless Check: 02/22/17

Skip Wireless: Yes / No

Sort By: Custom | Date Added | Activity | Call Back

Filter:

Show:

Dial Hotlist »
Uncalled: 0
Called: 4
(%) Called: 100%
<input type="button" value="Reset All To Uncalled"/>

Hotlist: 4

Select All Pages   Page: 1

Type	Date Added	Contact	Assigned	Latest Note	Result	Disposition
<input type="checkbox"/> Auto Test	4:44 PM Today	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar		No Answer	None
<input type="checkbox"/> Home Test	4:44 PM Today	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar	Try again	No Answer	None
<input type="checkbox"/> Auto Test	4:44 PM Today	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar	See what I mean?	No Answer	None
<input type="checkbox"/> Home Test	4:43 PM Today	Sample Lead (555) 000-7749 Columbus, OH	VoIP Webinar		Reached	New Sale

Select All Pages

Page: 1

DYL View Leads Hotlist Folders Calendar Campaigns Reports Settings  Search

**Folders**

Name	Contains	Called
★ Hotlist	6	83%
👤 Customers	7	85%
📄 Text List	1	

**Dispositions**

- None
- Do Not Call
- Not interested
- Not Qualified
- New Sale
- Already Sold
- Bad Lead
- Cancelled
- Quoted
- Working
- FFFF
- eeee

New "Add Contact" located in top navigation

DYL View Leads Hotlist Folders Calendar Campaigns Settings

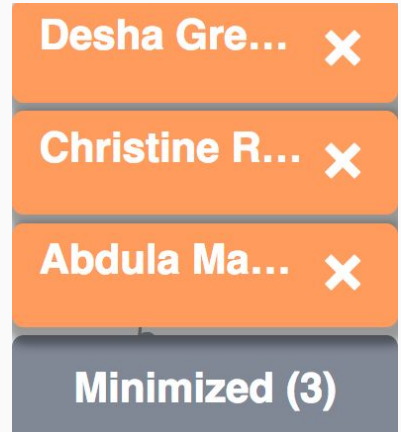
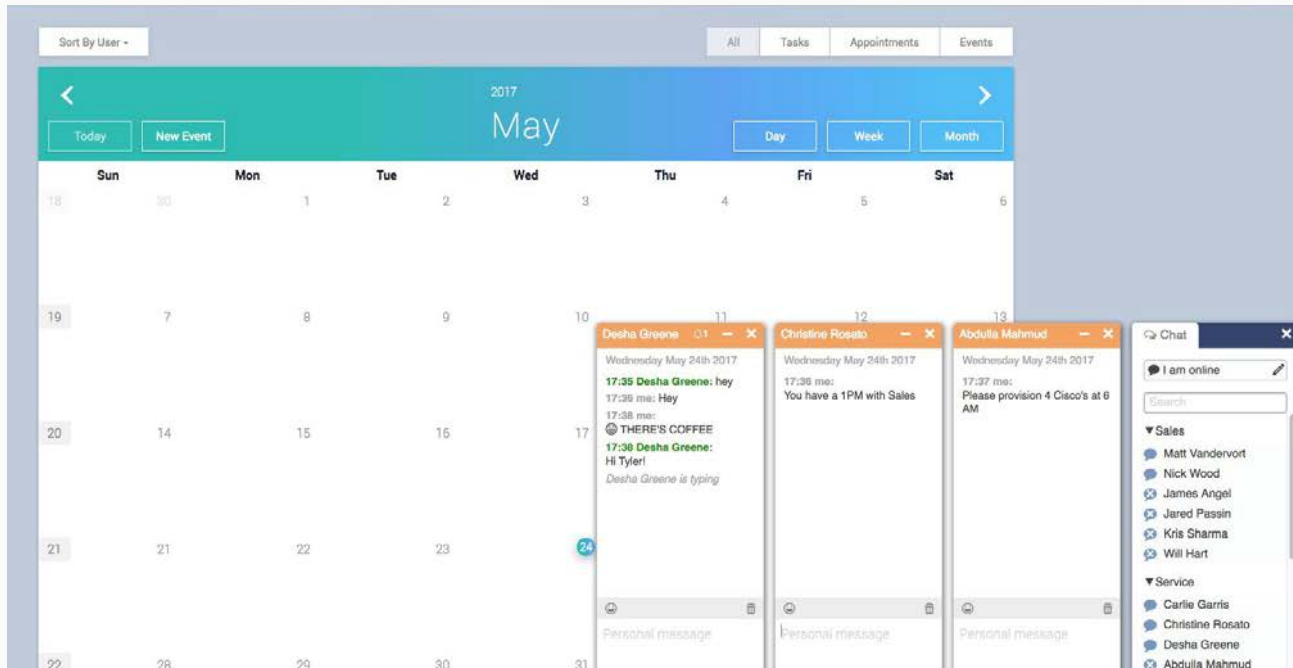
8 Contacts 75%

## Add Contact

<b>Name</b> Name	<b>Source</b> User Input
<b>Email</b> Email	<b>Company</b> Company
<b>Primary Number</b> Phone Number Unknown <input type="button" value="Add Phone"/>	<b>Occupation</b> Occupation
<b>Address</b> Address City State Zipcode	<b>Current Customer</b> Current Customer
<b>Birthday</b> 01/20/1970	<b>My Hotlist</b> Add To Hotlist
	<b>Add To Folder</b> None

# Chat

- Chat is now available on every page
- Notifications display when a new message comes in
- New minimized feature!
- Option to delete chat history



# Calendar

## Setting Appointments

### ■ Set Appointment Cancel

Select Date:

May 24 2017 

Time:

12 PM :00

Timezone:

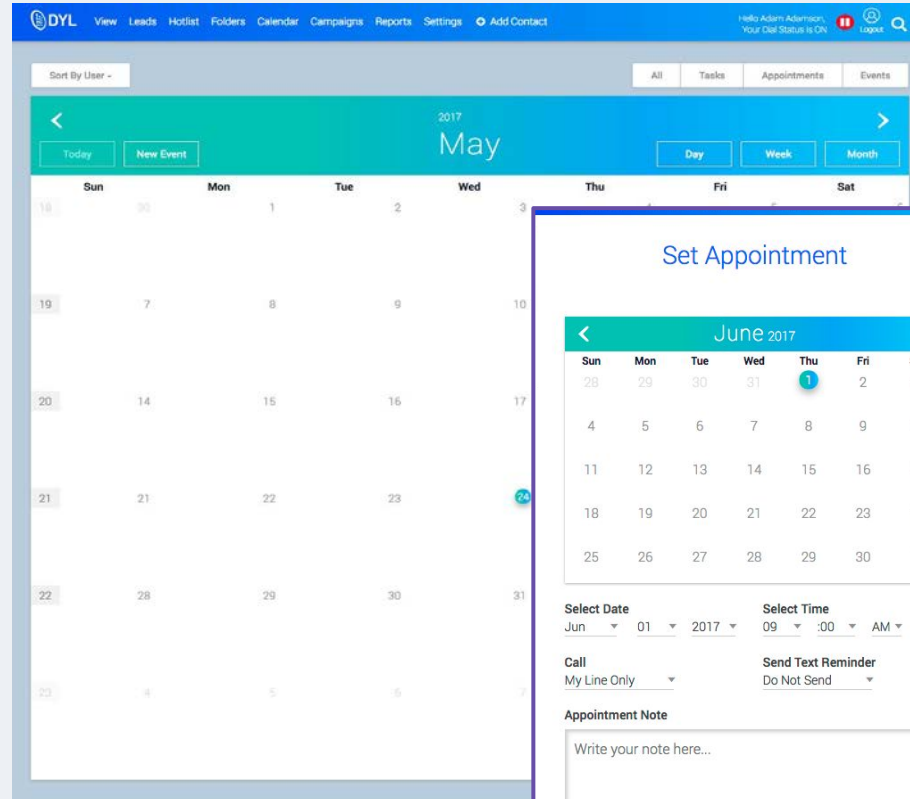
Use Agent (CST)

Actions:

- Call Admin Line
- Send Email Invitation

Note:

Set Appointment



Navigation: View Leads Hotlist Folders Calendar Campaigns Reports Settings Add Contact

User: Hello Adam Adamson, Your Dial Status is ON

Sort By User - All Tasks Appointments Events

2017 May

Sun	Mon	Tue	Wed	Thu	Fri	Sat
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

### Set Appointment

June 2017

Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1

Select Date: Jun 01 2017

Select Time: 09 :00 AM

Call: My Line Only

Send Text Reminder: Do Not Send

Appointment Note: Write your note here...

Cancel Set

# Help Page

**We've anticipated your questions.**

We will have Q&A, videos and additional resources - like this Quick Guide - to help you use and love your new system.

**Videos**

Office View How-To's

Dialer Intro

**Resources**

DYL's Quick Guide

Resource 2

**Help** Quick Guide

**How do I activate my account?**  
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**What browser is recommended?**  
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**How do I change my password?**  
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**How do I see my billing statement?**  
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**How do I order a new phone?**  
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